

Chancel Primary School – Risk Management Log

Risk To Be Managed	Assumption	Potential Risks	Impact	Likelihood	Mitigation	Reviewed By
Strategic risks concern long-term strategic objectives. They can be affected by such areas as capital availability, legal and regulatory changes, reputation and changes in the physical environment.	School will consider and review strategic objectives, focusing on continual development of its reputation in the community and commitment towards delivering an outstanding education to all.	Changes beyond school control; Academisation; Other educational establishments; Government change.	Changes to conditions of employment; Falling roll; Loss of GB influence; Loss of staff.	Low	Maintained awareness of educational landscape; Maintained awareness of changes within the community; Closely liaising with local HTs and C of Gs; Regular review of strategic objectives.	GEWG
Operation risks concern the day-to-day issues that the organisation is confronted with as it strives to deliver its strategic objectives.	School will effectively operate each day, providing all stakeholders with a high quality service and outstanding education.	Staff illness; Staff promotion; Staff wellbeing; Staff knowledge; Building faults.	Compromising safety & welfare of all stakeholders, failing to provide a good quality education.	Low	Staff insurance; Premises risk assessments and LEA SLAs (building services); Ongoing staff/Governor CPD; Succession planning & staff deployment; Performance Management; Staff Wellbeing Group	FGB SDC Premises
Financial risks concern the effective management and control of the finances of the School and the effects of external factors.	School will have sufficient funds to purchase resources, maintain building, pay staff wages and invest in CPD for all stakeholders.	Large unexpected expense; Reduced budget allocation; Clawback.	Unable to maintain safe building; Unable to maintain staffing structure; Inadequate educational resources.	Low	SFVS and termly finance meetings; SLA with JFU, reviewing budget and budget forecast (5 yrs).	F & P
Compliance risks concern such issues as health and safety, data protection, employment practices and regulatory issues.	School will comply, in full, with statutory policies, driven by Government, DfE and Staffordshire LEA.	Sudden and/or unknown changes to statutory policies & guidelines, changes to Government.	Failure to comply with statutory policies, breaching the law and Safeguarding directives.	Low	Keeping abreast of all changes in the educational sector; accessing the LEA E-School bag; attendance to briefings and updates; completion of audits and reviews; adoption of policies.	F&P Premises