

Wolseley Road  
Rugeley  
Staffs  
WS15 2EW

(01889) 228710  
office@chancel.staffs.sch.uk  
www.chancelprimary.co.uk

Headteacher: **Mrs. T. Blankley BEd (Hons) NPQH**

Dear Parent/Carer

14<sup>th</sup> July 2020

School attendance will be mandatory, from the beginning of the autumn term. This letter is to provide you with more information regarding your child's return to school from Wednesday 2<sup>nd</sup> September 2020. We want to reassure you that several safety measures will remain in place, following Government guidance, including:

- **Separate 'drop-off' and 'collection' points.**
- **Well-ventilated rooms.**
- **No assemblies or large gatherings of any sort.**
- **Regular cleaning of all surfaces and equipment.**
- **Pupils issued with personal stationery packs, to be kept on their desks.**
- **Front-facing desks, with pupils sitting side-by-side.**
- **A one-way system, in and around school, in support of social distancing.**
- **Staggered break and lunch-times.**
- **Hand-gel and handwashing availability.**
- **Use of tissues to promote the 'catch it, bin it, kill it' message.**
- **Limiting resources sent home.**
- **Limiting visitors into school.**

In order to promote social distancing, the drop-off and collection point for children in Year Four will be via the single gate (opposite Lanrick House). Gates will be unlocked at 8.50 and locked at 9.00am, providing access to pupils only. Late arrivals must go through the school office. In order to minimise congestion at the end of the school day, we are adopting a staggered finish, your child will therefore be dismissed at 3.30pm prompt. Please note, no parents will be permitted use of the school car park.

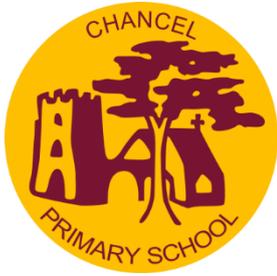
The Government recommend that pupils limit the amount of equipment they bring into school each day, to the following essentials:

- ◆ **All children will be expected to wear normal school uniform, including appropriate footwear (trainers will not be permitted).**
- ◆ **Named water-bottle, which must be taken home at the end of each day to be cleaned.**
- ◆ **Children must come to school in only their PE kit on Thursday as this is their allocated PE day.**
- ◆ **Lunch-bag (as required).**
- ◆ **School bag (as required).**
- ◆ **Tuck for break-time (fruit remains unavailable at this time).**

The Government also recommends that schools restrict resources sent home; therefore, your child will receive one reading book per week. Reading books will be issued on a Monday, to be returned to school each Friday.

*Any personal data/information contained in this correspondence, must not be shared without prior permission. All data/information provided must be stored securely, until it exceeds the required retention period, when it must be destroyed in accordance with GDPR regulations. Thank you.*





Wolseley Road  
Rugeley  
Staffs  
WS15 2EW

(01889) 228710  
office@chancel.staffs.sch.uk  
www.chancelprimary.co.uk

Headteacher: **Mrs. T. Blankley BEd (Hons) NPQH**

We are asking you to ensure:

- ◆ ***Your child attends school, as this is once again mandatory.***
- ◆ ***You use only your allocated dropping-off and collection points (while adhering to social distancing guidelines).***
- ◆ ***You talk to your child about handwashing, using tissues, avoiding contact with others and following the one-way system implemented around school.***
- ◆ ***You talk to your child about the new school rules, and the importance of following them.***
- ◆ ***Your child remains at home if they, or a family member, are displaying symptoms of this virus.***
- ◆ ***If your child is isolating at home, they engage fully with remote learning (this will be monitored by your child's class teacher).***
- ◆ ***You engage fully with the NHS Test & Trace facility.***

Due to the new routines and the return of **all** children (following such a prolonged period of absence), we will not be offering Before & After School Care for the first few weeks of school. We are hoping to begin offering this service after October half-term, at the latest; however, BASC will only open once we are satisfied that the safety of children and staff remains uncompromised. We apologise for any inconvenience this may cause, and thank you for your patience in this matter.

If you have any questions or concerns, please do not hesitate to get in touch. With thanks for your support and understanding.

Yours faithfully

*T Blankley*

T Blankley (Mrs)  
**HEADTEACHER**

*Any personal data/information contained in this correspondence, must not be shared without prior permission. All data/information provided must be stored securely, until it exceeds the required retention period, when it must be destroyed in accordance with GDPR regulations. Thank you.*

