

Wolseley Road
Rugeley
Staffs
WS15 2EW

(01889) 228710
office@chancel.staffs.sch.uk
www.chancelprimary.co.uk

Headteacher: **Mrs. T. Blankley BEd (Hons) NPQH**

Dear Parent/Carer

14th July 2020

You should have received confirmation, of the days your child is due to attend in the first week of September. This letter is to provide you with more information regarding the safety measures school has put in place, to ensure your child receives the best possible start to life in Chancel Reception Class:

- **Separate 'drop-off' and 'collection' points.**
- **Well-ventilated rooms.**
- **No assemblies or large gatherings of any sort.**
- **Regular cleaning of all surfaces and equipment.**
- **A one-way system, in and around school, in support of social distancing.**
- **Staggered break and lunch-times.**
- **Hand-gel and handwashing availability.**
- **Use of tissues to promote the 'catch it, bin it, kill it' message.**
- **Limiting resources sent home.**
- **Limiting visitors into school.**

In order to promote social distancing, the drop-off and collection point for Reception children will be via the main school gate (opposite St Augustine's Church). Gates will be unlocked at 8.50 and locked at 9.00am, a one-way system will be in operation. Please note, no parents will be permitted use of the school car park. Late arrivals must go through the school office. In order to minimise congestion at the end of the school day, we are adopting a staggered finish, your child will therefore be dismissed at 3.20pm prompt.

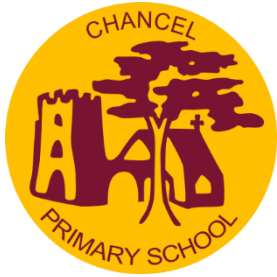
The Government recommend that pupils limit the amount of equipment they bring into school each day, to the following essentials:

- ◆ **All children will be expected to wear normal school uniform, including appropriate footwear (trainers will not be permitted).**
- ◆ **Named water-bottle, which must be taken home at the end of each day to be cleaned.**
- ◆ **Children must come to school in only their PE kit on Friday as this is their allocated PE day.**
- ◆ **Lunch-bag (as required).**
- ◆ **School bag (as required).**
- ◆ **Tuck for break-time (fruit remains unavailable at this time); however milk will continue to be supplied.**

The Government also recommends that schools restrict resources sent home; therefore, your child will receive one reading book per week, along-with a reading diary. Reading books will be issued on a Monday, to be returned to school each Friday.

Any personal data/information contained in this correspondence, must not be shared without prior permission. All data/information provided must be stored securely, until it exceeds the required retention period, when it must be destroyed in accordance with GDPR regulations. Thank you.





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We are asking you to ensure:

- ◆ ***Your child attends school, as this is once again mandatory.***
- ◆ ***You use only your allocated dropping-off and collection points (while adhering to social distancing guidelines).***
- ◆ ***You talk to your child about handwashing, using tissues, avoiding contact with others and following the one-way system implemented around school.***
- ◆ ***You talk to your child about the new school rules, and the importance of following them.***
- ◆ ***Your child remains at home if they, or a family member, are displaying symptoms of this virus.***
- ◆ ***If your child is isolating at home, they engage fully with remote learning (this will be monitored by your child's class teacher).***
- ◆ ***You engage fully with the NHS Test & Trace facility.***

Due to the new routines and the return of **all** children (following such a prolonged period of absence), we will not be offering Before & After School Care for the first few weeks of school. We are hoping to begin offering this service after October half-term, at the latest; however, BASC will only open once we are satisfied that the safety of children and staff remains uncompromised. We apologise for any inconvenience this may cause, and thank you for your patience in this matter.

If you have any questions or concerns, please do not hesitate to get in touch. With thanks for your support and understanding.

Yours faithfully

T Blankley

T Blankley (Mrs)
HEADTEACHER

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