

PRIVACY NOTICE for

Pupils in Schools, Alternative Provision and Pupil Referral Units and Children in Early Years Settings

Privacy Notice - Data Protection Act 1998

Chancel Primary School is a data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data to:

- Support your learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well we are doing.

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information.

We will not give information about you to anyone without your consent unless the law and our policies allow us to.

If you want to receive a copy of the information about you that we hold or share, please contact Mrs Jane Bytheway

If you need more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

www.staffordshire.gov.uk

or

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are cannot access these websites please contact the LA or DfE as follows:

- Insight team
Staffordshire County Council
Wedgwood Buildings
Tipping Street,
Stafford ST16 2DH
- Public Communications Unit
Department of Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Website: <https://www.gov.uk/government/organisations/department-for-education>

Email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288